

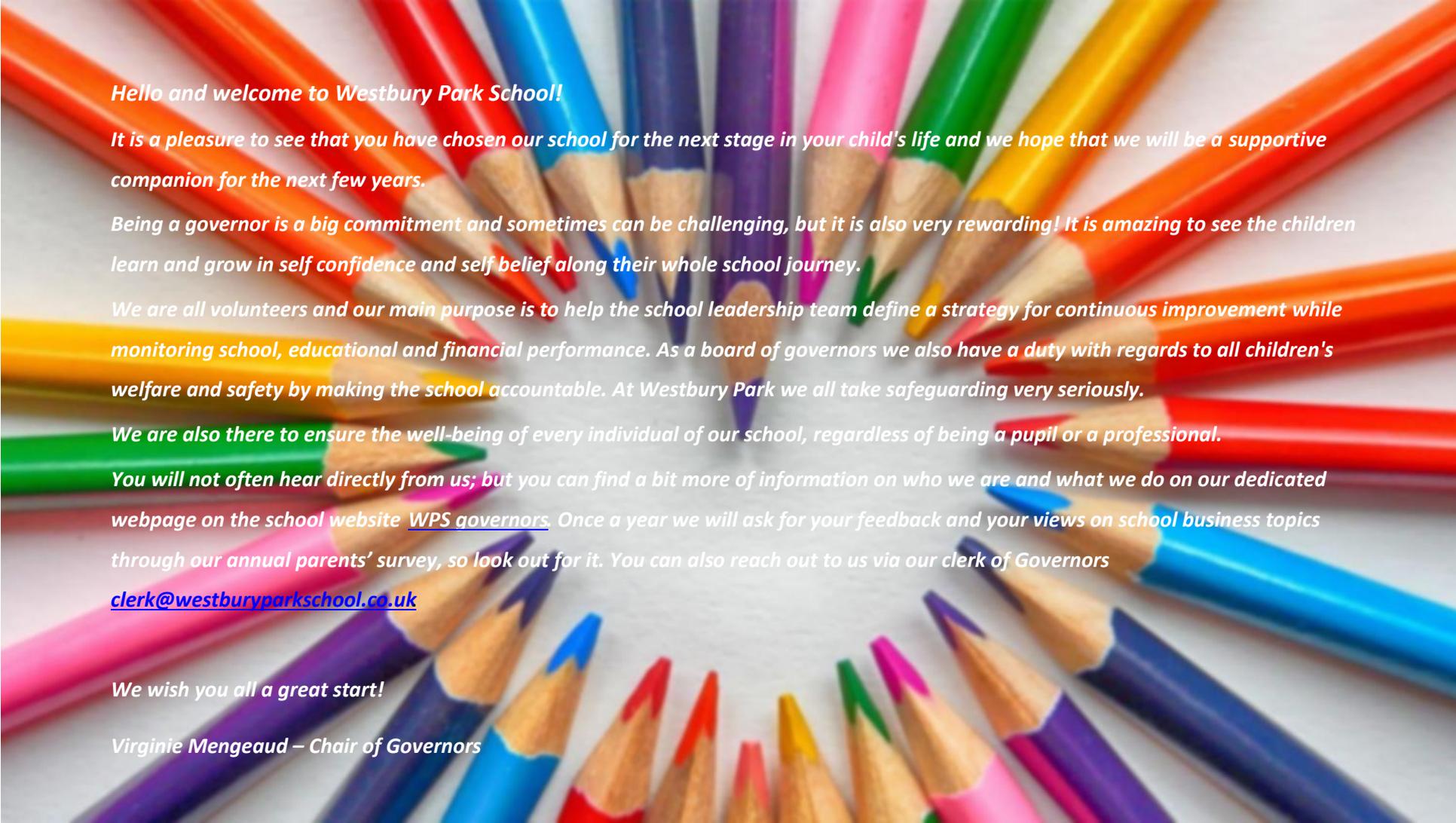


## Our School Governors/Trustees Welcome Pack





A welcome from our Chair



*Hello and welcome to Westbury Park School!*

*It is a pleasure to see that you have chosen our school for the next stage in your child's life and we hope that we will be a supportive companion for the next few years.*

*Being a governor is a big commitment and sometimes can be challenging, but it is also very rewarding! It is amazing to see the children learn and grow in self confidence and self belief along their whole school journey.*

*We are all volunteers and our main purpose is to help the school leadership team define a strategy for continuous improvement while monitoring school, educational and financial performance. As a board of governors we also have a duty with regards to all children's welfare and safety by making the school accountable. At Westbury Park we all take safeguarding very seriously.*

*We are also there to ensure the well-being of every individual of our school, regardless of being a pupil or a professional.*

*You will not often hear directly from us; but you can find a bit more of information on who we are and what we do on our dedicated webpage on the school website [WPS governors](#). Once a year we will ask for your feedback and your views on school business topics through our annual parents' survey, so look out for it. You can also reach out to us via our clerk of Governors [clerk@westburyparkschool.co.uk](mailto:clerk@westburyparkschool.co.uk)*

*We wish you all a great start!*

*Virginie Mengeaud – Chair of Governors*

As school Governors at Westbury Park we have legal duties, powers and responsibilities. Every decision we make is about ensuring that the pupils of Westbury School get the very best education possible. We are responsible for overseeing the management of the school which includes strategy, policies, budgeting, and staffing. We enable the school to run as effectively as possible, working alongside the senior leadership team (SLT) and supporting teachers to provide an excellent education for the children. We governors are often referred to as 'critical friends' of the school and are there to challenge the SLT on their decisions with the common aim to achieve the best outcome for our pupils at Westbury Park. However, we do not interfere with the operational side of running the school.

As Governors we are accountable for the performance of our school and we operate through three core strategic functions:

01

**Setting the school's vision, ethos and strategic direction.**

02

**Holding the head teacher to account for the educational performance of the school and its pupils.**

03

**Overseeing the financial performance of the school and making sure its money is well spent**





## The legal side

In 2012 Westbury Park School became a Single Academy Trust (SAT), which is why governors are also referred to as Academy Trustees. We are both trustees of the Westbury Park School (WPS) charity and directors of the Westbury Park School Company with a limited guarantee. Under the Charity Act, we are ultimately responsible for managing the school's affairs and ensuring that it is solvent, well managed, and provides the charitable results for which it was founded. In law, we school trustees have several legal obligations, often referred to as compliance, care, and prudence.

## Our School Vision

*“At Westbury Park School we value and respect everyone. As a learning community, we challenge and inspire one another, developing confidence to make positive choices in a changing world, so that **together we shape our future**”*



# Who we are

A great mixture of skills and expertise

We are currently a team of 14 Trustees – or Governors- split into Parents Governors, Co-opted Governors and Staff Governors. We are fortunate to have a very diverse set of skills on our board, including: law, education, asset management, controlling, project management and finance just to name a few.

# Westbury Park Primary School

## Board of Governors 2023/24



Name	Type of Governor	Current Term of office appointed	Current term of office expires	Sub-Committee
Richard Bamber	Headteacher	01/01/2016	Ex officio	RAC/SIC/PAY (Observer)
Ali Baron	Clerk	08/09/2022	Ongoing	
Dr Virginie Mengeaud	Co-opted Governor	17/10/2021	16/10/2025	SIC/PAY
	Chair of Governors	10/10/2023	09/10/2024	
	Chair of Pay	6/10/2023	Ongoing	
Catherine Brennan	Parent Governor	24/05/2022	23/05/2026	SIC
	Chair of SIC	26/06/2024	Ongoing	
Georgina Ridsdale	Co-opted Governor	06/02/2023	05/02/2027	RAC
Daniel Jacob Lane	Co-opted (staff) Governor	05/12/2023	04/12/2027	N/A
Emma Mann	Co-opted (staff) Governor	03/05/2016	31/12/2024	N/A
Helen Clark	Associate Member	13/10/2019	Ongoing	RAC/PAY/SIC (School Data) (Observer)
Clare Deering	Co-opted Governor	13/10/2020	12/10/2024	SIC
Dee Steeds	Business Manager			RAC/PAY (Finance Data) (Observer)
Karen Dursley	Co-opted Governor	15/03/2022	14/03/2026	RAC/PAY
	Chair of RAC	18/09/2023	ongoing	
Lauren Maggs (was Pound)	Co-opted (staff) Governor	19/10/2021	18/10/2025	N/A
Tim Horton	Associate Member (H&S)	01/09/2022	31/08/2026	N/A
Matthew Hardy	Parent Governor	28/03/2023	27/03/2027	RAC
Katherine Webb	Member Appointed Governor	14/03/2023	13/03/2027	SIC
	Vice Chair of Governors	10/10/2023	10/09/2024	
George Cairns	Co-opted Governor	11/07/2023	10/07/2027	RAC





# Our Committees

How do we work

# Committee structure

## Full Governor Body (FGB)

We meet six times a year to support and challenge the SLT in school matters as a whole board. During the meetings our clerk advises us on governance, constitutional and procedural issues and guarantees us effective administrative support for the governor body and its committees.

### RAC

#### Resources and Audit Committee (RAC)

has responsibility for the budget, health and safety, premises maintenance and staffing. This also includes the internal scrutiny and the risk management of the school. They meet 6 times a year.

Attendees:  
Governors, Head and  
Business Manager

### SIC

#### School Improvement Committee (SIC)

has responsibility for the quality of teaching and learning, curriculum, behaviour, SEN provision and inclusion. They meet 6 times a year.

Attendees:  
Governors, Head,  
Deputy Head

### Pay

#### Pay Committee

has responsibility in setting the Pay Policy for the school and to implement the approved Pay Policy in respect of the pay for all staff. This also includes monitoring staff performance. They meet 2 times a year.

Attendees:  
Chairs, Head, Deputy  
Head



**Thank You!**