**The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.**

1. **PERSONAL INFORMATION**

|  |  |
| --- | --- |
| **Surname or family name** |  |
| **All previous surnames** |  |
| **All forenames** |  |
| **Title** |  |
| **Current Address** |  |
|  |
|  |
| **Postcode** |  |
| **Home telephone number** |  |
| **Mobile telephone number** |  |
| **Date of Birth** |  |
| **Email address** |  |
| **National Insurance Number** |  |
| **Do you consider that you have a disability ?**  | **Yes**  | **No**  | **Prefer not to say** |
| **Please provide details so that we can make adjustments to help you.**  |  |
| **Have you ever been barred or restricted from working with children or been subject to a child protection investigation?** | **Yes No** **If YES give details separately under confidential cover** |

1. **YOUR SKILLS AND INTERESTS**

|  |  |
| --- | --- |
| **What type of work you are interested in undertaking?**  |  |
| **Please tell us about any particular skills you would like to offer.**  |  |
| **Are you studying for a course? Please provide details** |  |

1. **REFEREES**

Give here details of two people to whom reference may be made. The first referee should normally be your present or most recent employer or equivalent person. References will not be accepted from people writing solely in the capacity of friends or from relatives.

**First referee**

|  |  |
| --- | --- |
| **Title and name** |  |
| **Address and post code** |  |
|  |  |
|  |  |
| **Telephone number** |  |
| **Email address** |  |
| **Job Title** |  |
| **Relationship to applicant** |  |
| **Permission to contact Referee immediately** | **Yes** | **Do not contact until advised**  |

**Second** **referee**

|  |  |
| --- | --- |
| **Title and name** |  |
| **Address and post code** |  |
|  |  |
|  |  |
| **Telephone number** |  |
| **Email address** |  |
| **Job Title** |  |
| **Relationship to applicant** |  |
| **Permission to contact Referee immediately** | **Yes** | **Do not contact until advised**  |

**4. COMPULSORY DECLARATION OF ANY CONVICTIONS, CAUTIONS OR REPRIMANDS, WARNINGS OR BIND‑OVERS**

Before you volunteer in schoolyou will be required to complete a Disclosure and Barring (DBS) check. The information you give will be treated as strictly confidential. Disclosure of a conviction, caution, warning or reprimand will not automatically disqualify you from consideration. Any offence will only be taken into consideration if it is one which would make you unsuitable for the type of work you are applying for. However, offences relating to children may make you unsuitable since this is a “regulated position” under the Under the Criminal Justice & Courts Services Act 2000.

**5. NOTES**

1. Under the Criminal Justice & Courts Services Act 2000 it is an offence for an individual who has been disqualified from working with children to knowingly apply for, offer to do, accept, or do any work in a ‘regulated position’. The position you are applying for is a “regulated position”.
2. The information collected on this form will be used in compliance with the Data Protection Act 1998.

**6. DECLARATION**

I certify that, to the best of my knowledge and belief, all particulars included in my application are correct. I understand that providing false information will result in my application being rejected and possible referral to the police.

I certify that I have read and understood the information provided on the volunteering page of the school website including, safeguarding, code of conduct and fire/lockdown regulations/directions. [[Link](https://www.westburyparkschool.com/copy-of-advice-to-parents)]

|  |  |
| --- | --- |
| **Signature**  |  |
| **Print Name**  |  |
| **Date** |  |